

**Town of Camden
Regular Town Council Meeting
Camden Municipal Building
September 10, 2012**

CALL TO ORDER

Mayor Edmanson called the meeting to order at 7:00 p.m. and noticed that this regular Council meeting is being held in compliance with Delaware Open Public Meeting Act by posting the agenda on August 31, 2012, in the following manner:

- a. The electronic sign; and
 - b. The Official Bulletin Boards; and
 - c. The official Town of Camden Web Site; and
- .

Mayor Edmanson led attendees in the Pledge of Allegiance and a Moment of Silence.

Council Attending: Mayor Edmanson, Vice Mayor King, Councilman Casquarelli and Councilman Dougherty and Councilman Green.

Council Absent: None

Staff Attending: Town Manager Aaron Chaffinch, Town Clerk Amanda Wooleyhand, Code Enforcement Officer Harold Scott, Jr., Town Finance Office Patrick Cullen, Chief William Bryson and Town Solicitor, Craig Eliassen.

AMENDMENTS

None

ANNOUNCEMENTS

- Taxes are due September 30, 2012. Payments received after September 30th is subject to a 1.5% finance charge each month the account is rendered delinquent.

MINUTES

Motion made by Councilman Green, seconded by Councilman Dougherty to approve the August 6, 2012 regular meeting minutes and the August 22, 2012 special meeting minutes as submitted. All in favor; none opposed.

CORRESPONDENCE

None

FINANCE REPORT

Patrick Cullen stated after a couple months into the 2013 fiscal year there were no major areas of concern.

Mr. Cullen stated 48% of budget revenue has been collected and is expected to increase towards the end of September when taxes are due.

Mr. Cullen explained that 12 audit proposals for fiscal year 2012 were sent to local and regional audit firms. The Town has received a total of six back; four were not interested due to schedule reasons and 2 sent back proposals. Mr. Cullen suggested going with the lowest proposal received from Horthy & Horthy; \$19,000-2012, \$19,500-2013.

Motion was made by Councilman Green, seconded by Vice Mayor King to approve the audit proposal from Horthy & Horthy for 2012 and 2013 fiscal year. All in favor; none opposed.

POLICE REPORT

Chief Bryson's report included but was not limited to traffic arrests and criminal activity.

Chief Bryson stated that the Police Department purchased a new patrol vehicle. It should be on patrol in the next couple weeks.

TOWN MANAGER REPORT

Mr. Chaffinch stated that he had spoke with Delmarva Power in regards to the street lights issue. He said there is a couple billing issues with street lights as to whether they are the Towns, Fire Departments, or Camden-Wyoming Sewer & Water. He is working on resolving these issues and making sure they are billed correctly.

CAMDEN WYOMING FIRE DEPARTMENT

Mr. Tom Rigsby of the CWFD reported 208 ambulance calls and 39 fire calls.

Mr. Tom Rigsby stated that twelve volunteers participated in a Mass Casualty Drill at Dover AFB on August 21, 2012.

CAMDEN WYOMING SEWER & WATER AUTHORITY

Next scheduled Meeting September 11, 2012 at 7pm.

FRIENDS OF HISTORIC CAMDEN

None

MAYOR

The Mayor thanked the Fire Department for their assistance with the Tornado that went through Barclay Farms. He also thanked the residents for their cooperation in making the process as easy as possible.

Mayor Edmanson invited council to attend the Star Hill Church Museum Tour on Wednesday, September 12, 2012 at 5:00pm.

OLD BUSINESS

Updated-Energy Grant (moved up in Agenda per Mr. Green)

Presentation was giving by John Hiott Refrigeration and Air Conditioning, Inc in regards to the humidity issues at Town Hall. He suggested having the Town's carpenter open the wall on the second floor near the elevator in order to look at system #2 ductwork that was installed incorrectly in units 3 through 7. Once they are able to view the ductwork they can put a cost estimate together to fix the issue.

Pictures were shown of the mold in the ceilings because of the humidity issues at Town Hall.

Town Property-261 E. Camden-Wyoming Ave

The Town is waiting on a response from Brian Lessard in regards to proposal. Mr. Lessard's expected plans for the property is to demolish the building and build a new one that will be used for office space.

The Town needs to address the issue of where to store the "Other Property Recovered" bicycle's once the property is sold.

Status Report-Thomas Harmon Drive

Mr. Chaffinch stated that residents of Newell's Creek said the traffic has calmed down. There have been less phones calls at Town Hall and the Police Department.

Bids on new server for Town Hall

Mr. Chaffinch stated that bids were sent to three companies:

- 1) Dell
- 2) DE Micro
- 3) Adell

Mr. Chaffinch suggested going with DE Micro. Including other cost and discounts given by DE Micro it would be the cheapest bid for the Server.

A motion was made by Councilman Casquarelli and seconded by Councilman Green to approve the funding of a new server from DE Micro.

Councilman Green: YES

Councilman Casquarelli: YES

Mayor Edmanson: YES

Vice Mayor King: YES

Councilman Dougherty: NO (due to conflict of interest)

NEW BUSINESS

Appointment of new member to Board of Adjustment-Jennifer Torress

A motion was made by Councilman Green, seconded by Councilman Casquarelli to appoint Jennifer Torress to the Board of Adjustments. All in favor; none opposed.

Discussion on properties owned by the Town

Mayor Edmanson stated the town just took over 4 Stevens Street and would like to list the property for sale. Craig Eliassen said we are still waiting on the Deed from the Sheriff's office.

Mayor Edmanson discussed other properties owned by the town such as; S. Caesar Rodney Ave and a small lot in Chapelcroft.

A motion was made by Councilman Casquarelli, seconded by Councilman King to approve the listing of S. Caesar Rodney Ave through Harrington ERA. All in favor; none opposed.

Resolution 2012-R-02 "All Hazard Mitigation Plan"

A motion was made by Councilman Green, seconded by Councilman Casquarelli to approve Resolution 2012-R-02 "All Hazard Mitigation Plan by adding Mitigation Actions 7-10.

PUBLIC COMMENT

Linda Moore, 168 Thomas Harmon Drive- Ms. Moore said it was nice to see kids on the streets again riding their bikes and enjoying outdoor time. She said the neighborhood is quiet now that the entrance to Wal-Mart was blocked.

Ms. Holloman, 25 E Fred Circle-Thanked Mayor and Council for closing Thomas Harmon Drive. It is nice to have peace and quiet within the neighborhood. Ms. Holloman thanked Tracey Torres for her dedication in closing Thomas Harmon Drive.

Ms. Spiro, 165 Newell's Creek Drive-Thanked everyone for the closing of Thomas Harmon Drive. Ms. Spiro said it's wonderful not to have so much traffic going through and to see families outside playing with their children. She said the police department did a wonderful job with enforcing the closing and it has really kept the noise level down in the development.

Tracey Torres, 15 Kathleen Court-Thanked Council and the Police Department for the closing of Thomas Harmon Drive. Ms. Torres asked if Amish were permitted to enter through the

development. Chief Bryson said they are allowed to enter through the development; but no motor vehicles are permitted to enter.

Mr. Fifer, 12102 Willow Grove Road-Suggested putting dimmer lights for the outside lights at Town Hall in order to save electric. Mr. Fifer also suggested looking into places that refurbishes bikes as a place to store the "Other Property Recovered" bicycles.

Mayor Edmanson thanked everyone for their comments in regards to Thomas Harmon Drive.

COUNCIL COMMENTS

Councilman Green thanked the employees at Town Hall for their hard work.

Councilman Casquarelli asked for updates on the commercial projects in Town. Mr. Chaffinch stated that Cheddar's should start building soon and the Town is working with Troop 3 in regards to sub-dividing the Cooper Farm and Annexation of Troop 3.

EXECUTIVE SESSION

At 9:22pm Mayor Edmanson called for executive session to address litigation and/or potential litigation under section 10004(b) (4).

At 9:56 Mayor and Council returned from executive session into return to regular session.

ADJOURNMENT

At 9:56 a motion was made by Councilman Green, seconded by Councilman Casquarelli, to adjourn the regular meeting. All in favor; none opposed.

Respectfully submitted,
Amanda Wooleyhand, Town Clerk